



16th JUDICIAL DISTRICT COURT ST. MARTIN PARISH JURY SUBPOENA QUESTIONNAIRE

You are summoned to appear on _____ in front of the Honorable _____
Date Judge's Name

INSTRUCTIONS: Please answer EACH and EVERY question on this questionnaire.

*You are **required by law** to return this questionnaire within **FIVE (5) days** from the date it is delivered by postal mail. For your convenience, a self-addressed stamped envelope is enclosed to mail your completed questionnaire. If you have any questions, please call the presiding Judge. His/Her name and telephone number is on the Jury Subpoena.*

Please clearly print all of the requested information. Sign for required signatures.

PERSONAL INFORMATION

Name: _____ Juror # (found on your Jury Subpoena) _____
Mailing Address: _____
Physical Address: _____
Telephone #: _____ Are you at least 18 years or older? Yes / No
Date of Birth: _____ Are you a citizen of the United States? Yes / No
Emergency Contact Name: _____ Emergency Contact #: _____
What is the highest grade level you completed? _____ Highest education beyond High School: _____

Note, if you are 70 years or old and wish to claim age exemption, proceed directly to the "EXEMPTION REQUEST" section.

EMPLOYMENT

Are you employed? Yes / No (if yes, complete the employment information. If no, skip to the next section?)

Employer Name: _____
Employer Address: _____
Employer Telephone #: _____

QUESTIONNAIRE

Have you lived in St. Martin Parish for at least 1 year immediately preceding this subpoena date? Yes / No

If you have not lived in St. Martin Parish for at least 1 year immediately preceding this subpoena, please provide proof of residency.

Are you under interdiction (a Court saying that you are not able to handle your own affairs)? Yes / No
Have you been charged with a felony (any crime for which you can be sent to state penitentiary)? Yes / No
Have you ever been convicted of a felony AND not received a pardon? Yes / No
Can you read, write and speak English? Yes / No



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EXEMPTION REQUEST

Pursuant to Act No. 1406 which amends Article V, Section 33 (B) of the Constitution of Louisiana, by my signature in this section, I hereby claim my exemption from jury duty, as I am over the age of 70 years old, as verified by my date of birth in the "Personal Information" section of this questionnaire. It is my understanding that at any time, upon my written request, revoke this exemption and my name will then be included in the general venire for potential jurors.

If you are over the age of 70 years old, you may claim an exemption from Jury Duty, if you desire. You **DO NOT** need an excuse from the presiding judge. Sign and date here in this section and return this form back to us. If you choose to serve as a juror, be sure to fully complete this questionnaire. **TO CLAIM YOUR AGE EXEMPTION, YOU MUST SUBMIT A COPY OF YOUR DRIVERS LICENSE WITH THIS QUESTIONNAIRE.**

If you are at least 70 years old, do you wish to claim your exemption from Jury Duty? Yes / No

If you are claiming age exemption from Jury Duty, sign here: _____

(Submit a copy of your Louisiana Driver's License) Birth Date: _____

IS THERE ANY OTHER REASON YOU CANNOT SERVE AS A JUROR? Yes / No (*if yes, claim your reason below and submit support to your claim. For example, a written doctor's / medical excuse*). Prior to calling the Judges office regarding excuses, please return this jury questionnaire, including the reason you feel you cannot serve and the supporting documentation.

*You are summoned to appear as a potential juror for Jury Duty. Just because you listed a reason you feel you cannot serve, that does not mean that you are excused. If you claim that you cannot serve as a juror because of any physical or mental problem, you must obtain a letter from your doctor and send it back **WITH THIS FORM.***

You must come to court unless you get a written excuse or telephone call from the presiding Judge, granting you excused. Failure to appear can cause a warrant for your arrest.

PERSON COMPLETING THIS FORM INFORMATION (*If not the prospective juror who is named on subpoena*)

If this questionnaire is being completed by someone other than the prospective juror, please complete the following and sign below acknowledging the receipt of the subpoena:

Person Completing Form: _____ Telephone #: _____

Mailing Address: _____

Signature: _____ Date: _____

PROSPECTIVE JUROR VERIFICATION

If this questionnaire is being completed by the prospective juror, sign below acknowledging your receipt of the subpoena:

Signature: _____ Date: _____