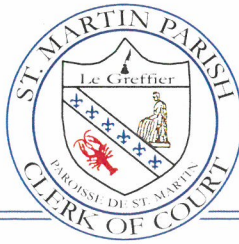


Becky P. Patin

Clerk of Court • St. Martin Parish

P.O. Box 308

St. Martinville, Louisiana 70582



(337) 394-2210 • (337) 332-4136

Fax (337) 394-7772

To file for APPEAL ON A CHILD SUPPORT HEARING OFFICER CONFERENCE:

Print the form from the St. Martin Parish Clerk of Court website.

Fill in the form to the best of your knowledge.

Bring the completed form, together with payment to:

St. Martin Parish Clerk of Court
Attention: Non-Support Department
415 St. Martin Street
St. Martinville, LA 70582

A non-refundable payment of \$99.00 MUST accompany the rule to modify child support in the form of a money order made out to St. Martin Parish Clerk of Court. A receipt will be provided.

THE NOTICE OF APPEAL AND PAYMENT MUST BE FILED AT THE CLERK OF COURT'S OFFICE WITHIN FIVE BUSINESS DAYS OF THE COURT HEARING DATE. IF APPEAL IS NOT TIMELY FILED, THE JUDGEMENT WILL BECOME AN ORDER OF THE COURT.

You must provide a proper service (physical) address for yourself and the other parent. The Notice of Appeal will be signed and a hearing before a Judge will be scheduled. Both parties will be served by the Sheriff with a notice to appear in court. The District Attorney and Support Enforcement (case specialist) will be notified of the hearing date.

At the hearing, you are the mover. IT IS YOUR RESPONSIBILITY TO PROVE YOUR CLAIM, as to why the Child Support Obligation should not be set in accordance with the guidelines in the recommended amount.